

Meeting Information

Meeting Location

The meeting will be held at the Embassy Suites Hotel in South Lake Tahoe, California. Registration desk opens at 7:30 a.m. on Wednesday, September 21, 2011.

Meeting Registration

Advance registrations will be accepted through Friday, September 9, 2011. Please mail your completed registration form to: RCRC Meeting Registration, 1215 K Street, Suite 1650, Sacramento, CA 95814. Credit card registrations can be faxed to RCRC at (916) 448-3154. Registrations will also be accepted on-site.

One Day Registration

Can't attend the whole meeting? A one day registration is perfect for those whose professional development will benefit from program opportunities on either day. Advance registration is requested, but on-site registrations will be honored. One day registrants will be admitted only on the day for which they are registered.

Registration Fees

Please see the meeting registration form for fees. The RCRC member registration is available to all employees of member counties. Full registration fees include admittance to all meeting sessions, program materials, two lunches, one dinner and two receptions. A buffet breakfast is included in the room rate.



For special assistance related to facility access, hearing or visual, please contact Pam Hartwell-James at (916) 447-4806.

Spouse / Guest Information

The spouse or guest designation is restricted to persons who are not county or public officials and would have no professional reason to attend the meeting. RCRC encourages all spouses and guests to attend meal functions and events. Please refer to the meeting registration form to designate the meals and functions. For spouses or guests accompanying a registered participant, meals and functions must be paid in advance when the registration form is submitted.

Payment

Registrants, spouses, and/or guests may pay by check, Visa or MasterCard only. Please make checks payable to RCRC. Credit card payments may be faxed to RCRC at (916) 448-3154 (see registration form for required credit card information).

Conference Refund Policy

Advance registrants unable to attend may substitute another member agency employee at no additional cost. Requests for refunds must be postmarked no later than September 9, 2011. Refunds will be processed following the meeting and are subject to a \$50 administrative fee. Fees paid in advance for additional meals and events are non-refundable.

Travel and Lodging Information

Lodging Information

Embassy Suites Lake Tahoe Hotel
4130 Lake Tahoe Boulevard
South Lake Tahoe, CA 96150
Phone: (530) 544-5400
Fax: (530) 544-4900

Hotel Reservations

To make reservations by phone, please call (800) 988-9894.

Please identify yourself as being with the Regional Council Rural Counties (RCRC) Annual Meeting to receive the conference room rate.

Online reservations can be made by visiting:

http://embassysuites.hilton.com/en/es/groups/personalized/T/TAHCAES-RCR-20110920/index.jhtml?WT.mc_id=POG

Reservation Deadline

The Embassy Suites Lake Tahoe Hotel will honor the conference room rate until **Sunday, August 21, 2011**. Reservation requests made after this date will be accepted on a space and rate available basis.

Room Rates

\$139/night + tax, single/double occupancy. A buffet breakfast is included in your room rate.

Taxes: 12.1% Occupancy Tax and \$3.00/night, local tax

Check-in: 4:30 p.m.

Check-out: 12:00 p.m.

Travel Information

The Embassy Suites Lake Tahoe Hotel is located off Highway 50 at Stateline, NV. For additional information including driving directions, please visit: www.embassytahoe.com.

Parking

Complimentary on-site parking is available behind the hotel. Valet Parking is currently \$15/day.