

**Rural County Representatives of California
Executive Committee Meeting
1215 K Street, Suite 1650 Board Room
Sacramento, CA 95814
(916) 447-4806**

November 16, 2016 – 9:30 a.m.

Executive Committee Members:

Supervisor John Viegas, Glenn County
Supervisor Bob Williams, Tehama County
Supervisor Rex Bohn, Humboldt County
Supervisor Lee Adams, Sierra County

Supervisor John Fenley, Trinity County
Supervisor Kevin Goss, Plumas County
Supervisor Diane Dillon, Napa County
Supervisor Randy Hanvelt, Tuolumne County
Supervisor John Pedrozo, Merced County

Minutes

Call to Order and Determination of Quorum

RCRC Chair, Supervisor John Viegas, Glenn County, called the RCRC Executive Committee to order at 9:32 a.m. A quorum was determined at that time. Those present were as follows:

<u>Supervisors in Attendance</u>	<u>County</u>
John Viegas	Glenn
Rex Bohn	Humboldt
Diane Dillon	Napa
Kevin Goss	Plumas
Lee Adams	Sierra
Bob Williams	Tehama
John Fenley	Trinity
Randy Hanvelt	Tuolumne

Absent Members

John Pedrozo	Merced
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Staff in Attendance

Greg Norton, President and CEO
Patricia Megason, Executive Vice President
Lisa McCargar, Chief Financial Officer
Sarah Bolnik, Office Manager
Paul A. Smith, Senior Legislative Advocate
Craig Ferguson, Vice President
Terrance Rodgers, Economic Development Officer

Others in Attendance

Supervisor Kevin Cann, Mariposa County
Supervisor Virginia Bass, Humboldt County
Robert Bendorf, Renovate America

Approval of Minutes of the August 17, 2016 Meeting

(Board Members absent from the meeting will be recorded as abstained unless the Board Member indicates otherwise)

Supervisor Bob Williams, Tehama County, motioned to approve the minutes of the August 17, 2016 RCRC Executive Committee Meeting. Supervisor Randy Hanvelt, Tuolumne County, seconded the motion. Motion passed.

Member County Concerns

Supervisor Kevin Cann, Mariposa County, asked the RCRC Executive Committee how many of their counties have a Chief Executive Officer (CEO) vs a County Administrative Officer (CAO). Supervisor Cann informed the Executive Committee that Mariposa County is currently looking to turn their current CAO position in to a CEO position. Supervisor Cann would appreciate providing him with job descriptions that other counties utilize.

Public Comment

Robert Bendorf, Renovate America, greeted the RCRC Executive Committee and provided them a brief update on the Renovate America PACE program. Two recent rural counties signed on to the program. Siskiyou County as well as Colusa County now participate in the Renovate program.

Supervisor Virginia Bass, Humboldt County, introduced herself to the RCRC Executive Committee, and thanked them for allowing her to sit in on one of their meetings.

RCRC Quarterly Budget and Investment Reports

Greg Norton, President & CEO, presented the Quarterly Investment Report, the Budget Report, and the Cash and Securities Asset Report for period ending September 30, 2016.

2017 Proposed Budget for RCRC

Greg Norton reviewed the 2017 proposed budget for RCRC with the Executive Committee.

Staff Recommendations

Staff recommends that the RCRC Executive Committee approve the following staff recommendations and direct the RCRC President to make the same recommendations to the RCRC Board of Directors:

1. Approve the attached proposed 2017 RCRC Operating Budget.
2. Approve the RCRC contract service fees at the following amounts:
GSFA - \$2,399,000; ESJPA - \$73,352; and NHF - \$2,449,000
3. Approve the RCRC contract Performance Fee from GSFA based on projected GSFA housing program net revenues generated in 2017 in the amount of \$1,960,750.

4. Approve receipt of excess resources/revenues transferred from NHF, per the NHF Bylaws, in the amount of \$3,000,000, to be transferred in equal quarterly amounts of \$750,000 beginning January 2017.
5. Approve 2017 member county dues calculation at the levels approved by the Board on June 13, 2012. (Attachment 2)
6. Approve the attached proposed 2017 pay rate schedule. (Attachment 3)
7. Approve setting aside \$250,000 of cash reserves that will be utilized for pension funding at a future date.
8. Approve setting aside \$250,000 of cash reserves that will be utilized for OPEB funding at a future date.
9. (Amended Item) Approve increase of \$160,000 to proposed budget for Human Trafficking Prevention and Awareness Education.

Supervisor Randy Hanvelt, Tuolumne County, motioned to approve the 2017 RCRC Proposed Budget, and staff recommendations. Supervisor Lee Adams, Sierra County, seconded the motion. Motion passed.

RCRC Investment Policy Renewal 2017

Greg Norton reviewed the investment policy for RCRC with the Executive Committee. The only revisions are applicable date changes.

Staff Recommendation

Staff recommends that the RCRC Executive Committee review and approve the attached draft Investment Policy and direct staff to present the draft Investment Policy to the RCRC Board of Directors for adoption.

Supervisor Randy Hanvelt, Tuolumne County, motioned to approve the 2017 RCRC Investment Policy. Supervisor Kevin Goss, Plumas County, seconded the motion. Motion passed unanimously.

Resolution 17-01: Board Travel Policy

Greg Norton reviewed the 2017 Board Travel Policy, RCRC Resolution 2017-01. Mr. Norton explained that the official 2017 IRS rate for reimbursement of mileage for personally owned vehicles has not yet been released. Once released, this rate will be considered a part of the policy.

Staff Recommendation

Staff recommends that the RCRC Executive Committee review and approve the proposed Board Travel Expense Policy, Resolution 17-01, and direct staff to present the Policy to the RCRC Board of Directors for approval.

Supervisor Randy Hanvelt, Tuolumne County, motioned to approve RCRC Resolution 17-01. Supervisor Kevin Goss, Plumas County, seconded the motion. Motion passed unanimously.

County Visits Update

Greg Norton reported on recent county visits taken by staff. Recent visits by staff include visits to Shasta, San Luis Obispo, and Tehama counties. Mr. Norton discussed the Export Trade Series that will be taking place in the upcoming months in different regions of the state. Mr. Norton reviewed recent trips to Washington D.C. and noted some important meetings that took place.

Election of the 2017 Officers Update

Greg Norton, President & CEO, reminded the Executive Committee that the 2017 RCRC Officers will be elected at the December 7, 2016 Board Meeting. Mr. Norton discussed the election process and noted that Supervisor Randy Hanvelt, Tuolumne County, and Supervisor John Fenley, Trinity County, have submitted their expression of interest for the Second Vice Chair position. Mr. Norton reviewed the guidelines of the election with the Executive Committee.

Government Affairs Update

Patricia Megason, Executive Vice President, discussed the recent election with the RCRC Executive Committee. Ms. Megason stated that while the Legislature is currently on recess, many eyes are watching with great interest to see what will happen between now and the end of the year.

Ms. Megason also reported that the RCRC Board of Directors will have at minimum eight new Delegates on the board next year.

January Award Recipients

Patricia Megason discussed recommendations for recipients of the 2016 Rural Leadership Award. Staff recommended Assembly Member Frank Bigelow and Wade Crowfoot, Deputy Cabinet Secretary, and Senior Advisor in the office of the Governor, as recipients of the 2016 Rural Leadership Award.

Supervisor Randy Hanvelt, Tuolumne County, motioned to approve staff recommendations. Supervisor Lee Adams, Sierra County, seconded the motion. Motion passed.

President/CEO Goals and Objectives Update

Mr. Norton met with the Executive Committee to discuss progress on his goals and objectives to date.

Adjournment

Chair, Supervisor John Viegas, Glenn County, adjourned the meeting of the Executive Committee at 10:45 a.m.