

**Rural County Representatives of California
Executive Committee Meeting
1215 K Street, Suite 1650 Board Room
Sacramento, CA 95814
(916) 447-4806**

November 18, 2015 – 10:00 a.m.

Executive Committee Members:

Supervisor Lee Adams, Sierra County
Supervisor John Viegas, Glenn County
Supervisor Bob Williams, Tehama County
Supervisor Nate Beason, Nevada County

Supervisor Rex Bohn, Humboldt County
Supervisor Doug Teeter, Butte County
Supervisor Roger Abe, Yuba County
Supervisor Tim Fesko, Mono County
Supervisor Kevin Cann, Mariposa County

Minutes

Call to Order and Determination of Quorum

RCRC Chair, Supervisor Lee Adams, Sierra County, and GSFA and NHF Chair, Supervisor Kevin Cann, Mariposa County, called the simultaneous meeting of the RCRC Executive Committee, the GSFA Executive Committee, and the National Homebuyers Fund, Inc. Board of Directors to order at 10:05 a.m. A quorum was determined at that time. Those present were as follows:

Supervisors in Attendance **County**

Doug Teeter	Butte
Rex Bohn	Humboldt
Kevin Cann	Mariposa
Tim Fesko	Mono
Nate Beason	Nevada
Lee Adams	Sierra
Roger Abe	Yuba

Absent Members

Bob Williams	Tehama
John Viegas	Glenn

Staff in Attendance

Greg Norton, President and CEO
Patricia Megason, Executive Vice President
Lisa McCargar, Chief Financial Officer
Sarah Bolnik, Office Manager
Paul A. Smith, Senior Legislative Advocate
Craig Ferguson, Vice President
Terrance Rodgers, Economic Development Officer

Others in Attendance

Kate Jackson, Senior Manager, Moss Adams

Kevin Reynolds, Senior, Moss Adams
Jim Lanzarotta, Partner, Moss Adams (via telephone)
Supervisor Les Baugh, Shasta County

**Special Order of Business: Simultaneous Meeting
2015 Annual Audit Entrance Conference with Audit Committee**

The RCRC Executive Committee, GSFA Executive Committee, and the National Homebuyers Fund, Inc. Board of Directors convened a simultaneous meeting at 10:05 a.m.

2015 Annual Audit Entrance Conference with Audit Committee

Ms. Kate Jackson, Senior Manager at Moss Adams, introduced herself as well as Mr. Kevin Reynolds, Senior, and Jim Lanzarotta, Partner, to the NHF Board of Directors, the GSFA Executive Committee, and the RCRC Executive Committee. Ms. Jackson distributed a power point handout to all of the members and reviewed the audit process with the group. Ms. Jackson covered the areas of audit emphasis and asked if any of the members had any questions or areas of concern. Staff excused themselves from the room so that the members could have a conversation (executive committee session) with Moss Adams regarding the audit.

At 10:55 a.m. the simultaneous meeting of the RCRC Executive Committee, the GSFA Executive Committee, and the NHF Board of Directors was adjourned.

At 11:05 a.m. the RCRC Executive Committee was convened.

Approval of Minutes of the October 21, 2015 Meeting

(Board Members absent from the meeting will be recorded as abstained unless the Board Member indicates otherwise)

Supervisor Nate Beason, Nevada County, motioned to approve the minutes of the October 21, 2015 Executive Committee Meeting. Supervisor Rex Bohn, Humboldt County, seconded the motion. Motion passed.

Member County Concerns

None

Public Comment

None

Government Affairs Update

Patricia Megason, Executive Vice President, informed the Executive Committee that recently the Governor issued a proclamation regarding tree mortality. Supervisor Cann, Supervisor Beason, Supervisor Hanvelt, Supervisor Rodgers, Supervisor Kingsley, and RCRC's Cyndi Hillery, Legislative Advocate all participate on the working group. CalFire Chief, Ken Pimlott, ran the first meeting, held on Monday November 16th, 2015. Ms. Megason added that Governor appears to be engaged in this issue.

Ms. Megason reported that Kathy Mannion, Legislative Advocate, who has been with RCRC for over 11 years, is going to retire in February 2016.

Paul A. Smith, Senior Legislative Advocate, reported that the medical marijuana package was recently adopted. Mr. Smith informed the board about a measure backed by Mr. Sean Parker, former President of Facebook. The measure will legalize marijuana use for all adults over 21 years of age, and put a limit of six plants on personal cultivation. Mr. Smith added that while this measure is county central and well reviewed, there are still a few issues that wouldn't benefit the counties.

Proposed Patty Mattingly Award Recipients

Patricia Megason discussed recommendations for recipients of the 2015 Patty Mattingly Award. Staff recommended Assembly Member Brian Dahle and Senator Mike McGuire as recipients of the Patti Mattingly Award.

Supervisor Kevin Cann, Mariposa County, motioned to approve staff recommendations. Supervisor Rex Bohn, Humboldt County, seconded the motion. Motion passed.

2016 Proposed Budget for RCRC

Greg Norton, President & CEO, reviewed the 2016 proposed budget for RCRC.

Staff Recommendations

Staff recommends that the RCRC Executive Committee approve the following staff recommendations and direct the RCRC President to make the same recommendations to the RCRC Board of Directors:

1. Approve the attached proposed 2016 RCRC Operating Budget.
2. Approve the RCRC contract service fees at the following amounts:
GSFA - \$2,023,100; ESJPA - \$70,000; and NHF - \$2,413,200
3. Approve the RCRC contract Performance Fee from GSFA based on projected GSFA housing program net revenues generated in 2016 in the amount of \$1,189,500.
4. Approve receipt of excess revenues transferred from NHF, per the NHF Bylaws, in the amount of \$3,056,000, to be transferred in equal quarterly amounts of \$764,000 beginning January 2016.
5. Approve 2016 member county dues calculation at the levels approved by the Board on June 13, 2012. (Attachment 2)
6. Approve the attached proposed 2016 pay rate schedule. (Attachment 3)
7. Approve setting aside \$100,000 of cash reserves that will be utilized for pension funding at a future date.
8. Approve setting aside \$100,000 of cash reserves that will be utilized for OPEB funding at a future date.

Supervisor Tim Fesko, Mono County, motioned to approve the 2016 RCRC Proposed Budget, and staff recommendations. Supervisor Roger Abe, Yuba County, seconded the motion. Motion passed.

Long-term Financial Future for ESJPA

Lisa McCargar, Chief Financial Officer, reported out to the RCRC Executive Committee regarding the long term financial future for the Environmental Services Joint Powers Authority (ESJPA). Ms. McCargar informed the Executive Committee that ESJPA's operating expenses for 2016 have been reduced, and the savings will allow for a break-even for the year ended December 31, 2016. Ms. McCargar reported that ESJPA will be operating in an economically feasible manner, but it is recommended that the standing revolving loan to ESJPA stay in place.

Recommendation

Recommend the RCRC Executive Committee approve and direct the RCRC President to make the same recommendation to the RCRC Board of Directors to approve the authority to make up to \$100,000 (cumulative) in revolving business loans to the ESJPA to assist with current and future cash flow needs. Such revolving loan shall remain in effect until cancelled.

Supervisor Nate Beason, Nevada County, motioned to approve the proposed recommendation. Supervisor Rex Bohn, Humboldt County, seconded the motion. Motion passed.

County Visits Update

Greg Norton reported on recent county visits taken by staff. Recent visits by staff include a visit to Lake County to tour the destruction of the recent fires. Mr. Norton added that Paul Smith has been presenting to County Boards on Marijuana. Recently Mr. Smith has been to Mendocino, Trinity, Merced, Butte, Siskiyou and Yuba Counties.

President/CEO Goals and Objectives Update

Mr. Norton met with the Executive Committee to discuss progress on his goals and objectives to date.

Adjournment

Chair, Supervisor Lee Adams, Sierra County, adjourned the meeting of the Executive Committee at 12:42 p.m.