

CAREER OPPORTUNITY

# DIRECTOR OF PUBLIC WORKS

NEW SALARY: \$10,193/MO. – \$12,390/MO.

Application Deadline: August 17, 2020 at 5 PM • Tentative First Round of Oral Interviews: August 28, 2020

## ABOUT THE POSITION

Under the administrative direction of the Chief Administrator and the Board of Supervisors, the incumbent directs and supervises the administrative, transportation planning, engineering, and the overall operational functions of the County's Department of Public Works. This is a department head position; responsible for fiscal management including preparing and administering the annual department budget, as well as monitoring and approving budget expenditures. The incumbent formulates and implements department organizational structure, policies, procedures, plans and goals.

This is an exciting and diverse opportunity as the incumbent serves as Road Commissioner, County Engineer, Executive Director of the Tehama County Transportation Commission, Executive Director of Tehama County Sanitation District No. 1, and the Executive Director of the Flood Control and Water Conservation District.

*A complete job description is available at [www.governmentjobs.com/careers/tehama/classspecs/1197623](http://www.governmentjobs.com/careers/tehama/classspecs/1197623)*

## IDEAL CANDIDATE

The County is seeking a seasoned and dynamic professional who has outstanding leadership/management abilities and possesses broad experience in all areas of public works. The successful candidate will have thorough knowledge of engineering principles and practices as applied to county public works, including planning, development, design, construction methods, materials, equipment, cost estimating, maintenance, and application to local land development matters and issues. This position requires a demonstrated ability to work collaboratively with numerous external stakeholders that include residents, developers, regulatory agencies and surrounding jurisdictions to find solutions to complex issues. As the Director of Public Works, the incumbent will represent the department in a variety of settings, therefore, a high level of communication skills, both verbal and written, are essential.



# ABOUT THE DEPARTMENT

The mission of the Tehama County Public Works Department is to provide high quality services, products and protection of County infrastructure through design, construction and maintenance in an efficient, effective and safe manner for the people of Tehama County.

The Department currently employs approximately 59 dedicated employees. Divisions within the Department include engineering, surveyor, flood control and water, sanitation, and road maintenance as well as the administrative division which includes personnel and finance. The Department is undergoing a review of policies and procedures, as well as enhancing its abilities to deliver projects.

There are currently two major bridge projects, one has been awarded and the other scheduled for construction in the summer of 2020. Additionally, there are two major road rehabilitation projects, one of which includes an interchange with Interstate 5 in Red Bluff. Moreover, the department has a number of smaller safety projects planned throughout the County.



"Tehama County, a great place to live!"

# ABOUT OUR COMMUNITY

Nestled in the northern Sacramento Valley, Tehama County lies approximately midway between Sacramento and the Oregon border. The County sits alongside the beautiful Sacramento River and is only 50 miles west of Lassen National Park. Tehama County is the central point of widespread recreation with nearby camping, hunting, fishing, golfing, snow skiing, and boating resources as good as or better than anywhere in California.

Tehama County is home to approximately 64,000 people. In our County's small town atmosphere, you can experience the feeling of knowing your neighbors. Additionally, the mean travel time to work is only 20 minutes and the cost of living in Tehama County is lower than many other places in California.

*To learn more about our community, visit the Tehama County Economics Development website at [tehamacountybusiness.org](http://tehamacountybusiness.org).*

# EDUCATION & EXPERIENCE

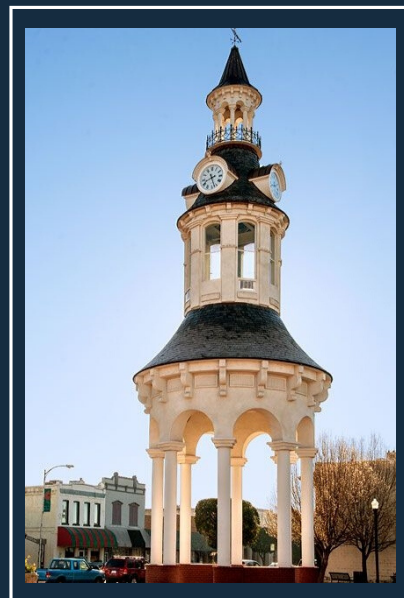
Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Equivalent to the completion of twelfth (12th) grade and graduation from an accredited college or university with a Bachelor's degree in Civil Engineering or related field. A Masters degree in Public Administration is desirable.
- Five (5) years of experience in Public Works, Engineering, Construction or other related field with three (3) years in a supervisory capacity.

*Other combinations of education and experience may be considered.*

# LICENSE & SPECIAL REQUIREMENTS

- Requires a valid California driver's license.
- Requires registration as a Civil Engineer issued by the California State Board Registration for Civil and Professional Engineers.
- Possession of a Land Surveyor License issued by the California State Board Registration for Civil and Professional Engineers is desirable.



## BENEFIT PACKAGE

The Director of Public Works is an at-will contract position. The salary range for this position is \$122,319 - \$148,680 annually. The County also offers an excellent benefit package including:

### Insurance Package:

Approximately 80% of the premium for a medical, dental, and vision plan is paid by the County. The current employee rate, as of January 2020, is \$177/mo. The plan covers the employee and all eligible family members. An Employee Assistance Program (EAP) is provided to all employees and employees' family members at no cost.

### Life Insurance:

A \$30,000 life insurance plan for the employee is included in the insurance package. Additional voluntary supplemental life insurance plans are also available at group rates.

### Retirement:

CalPERS - Classic Members: 2% at 55 | CalPERS - PEPRA Members: 2% at 62

### Deferred Compensation:

A 457 deferred compensation retirement savings plan is available to employees with a contribution match of up to \$100/mo. from the County.

### Leave:

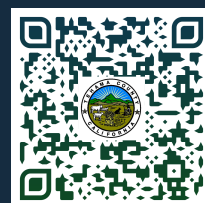
20 hours of Personal Time Off (PTO) per month & 40 hours of Management Leave per year.

### Department Head Stipend:

\$100 per month

## HOW TO APPLY

For more information and to apply for this exciting career opportunity, scan the QR code to visit the Tehama County Career Opportunities Page!



Or visit <http://jobs.tehama.us>

**Tehama County currently has one (1) vacancy.**

In addition, Tehama County is establishing an eligibility list to fill future vacancies for a Director of Public Works, as well as subsequent vacancies which occur during the life of the eligibility list.

## QUESTIONS

For questions about this recruitment, contact the Tehama County Personnel Office at 530-527-4183 or [jmadrigal@co.tehama.ca.us](mailto:jmadrigal@co.tehama.ca.us).