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## **Meeting Announcement and Agenda** **California Board of Forestry and Fire Protection**

**Posting Date: March 11, 2021**

The noticed Board of Forestry and Fire Protection Board Meeting will be hosted via teleconference. Registration links for these meetings are available on the Board of Forestry and Fire Protection website (<https://bof.fire.ca.gov>).

### **FULL BOARD MEETING:**

#### **REGULAR SESSION:**

Date: March 22, 2021 1:00 pm – Teleconference only

### **BOARD MEETING AGENDA**

**(Please refer to page 1 of this notice and agenda for information on how to register for the teleconference being hosted remotely)**

#### **REGULAR SESSION**

1. **Convene.**
2. **Brief Instructions on Webinar meeting format, Matt Dias, Executive Officer**
  - a) Remote meeting format and guidance on stakeholder participation via teleconference

#### **MONTHLY BOARD REPORTS**

3. **Report of the Chairman, Dr. Keith Gilless**
4. **Report of the Land Use Planning Program Manager-** The Board's Land Use Planning Program Manager will report on ongoing regulatory matters. **Possible Action Item:** The Board may act in response to requests of the Land Use Planning Program Manager on items presented in the report.
  - a) Board Consideration of authorization of a 45-Day Notice for Rulemaking Entitled "State Minimum Fire Safe Standards, 2021" (14 CCR §§ 1270.00 -1276.07) – Edith Hannigan, Land Use Planning Program Manager

*The Board's Mission:*

*To lead California in developing policies and programs that serve the public interest in environmentally, economically, and socially sustainable management of forest and rangelands and a fire protection system that protects and serves the people of the state.*

**IMPORTANT INFORMATION REGARDING COMMENTS:** The Board encourages interested persons to comment on this proposed rulemaking action. For persons wishing to comment who would like their comments to be considered by the Board in the official record of the rulemaking, comments must be submitted during the public comment period in accordance with the Administrative Procedures Act. The public comment period begins when the Notice of Proposed Action is published in the California Regulatory Notice Register, which will occur after the Board approves the Notice and the proposed text and Initial Statement of Reasons. The public comment period ends at the conclusion of the public hearing listed in the Notice of Proposed Action. Comments provided in connection with earlier, informal drafts of the proposed regulatory amendments, as well as comments provided at this meeting, will not be considered by the Board in the official record of the proposed rulemaking action. Additional information regarding commenting will be provided when the rule text, Notice of Proposed Action, and any associated rulemaking documents are posted to the Board's website prior to the Board meeting.

For persons wishing to comment on this agenda item during the Board meeting, please see the instructions provided below under "Important Board Meeting Information" below.

## **CONCLUSION**

### **5. Public Forum.**

Members of the public observing the meeting may address the Board on any topic within its jurisdiction not otherwise on the agenda. Submittal of written comments is encouraged to ensure that all comments will be included in the record before the Board. Please be prepared to summarize comments to three minutes in length, or otherwise at the discretion of the Chairman. Please follow instructions under "Submitting a Comment" on page 5 of this Notice and Agenda for submission of public comments. Note that the Board may not discuss or take action on any matter raised during the public forum period, except to decide whether to place the matter on the agenda of a future meeting. [Government Code §§ 11125, 11125.7(a).]

### **6. Adjournment**

## **IMPORTANT BOARD MEETING INFORMATION**

**PLEASE NOTE: IN LIGHT OF THE UNPRECEDENTED COVID-19 VIRUS AND THE GOVERNOR'S EXECUTIVE ORDERS N-25-20, N-29-20, AND N-33-20, FOR THE DURATION OF THIS EMERGENCY THE BOARD WILL BE MODIFYING ITS NORMAL BOARD, COMMITTEE AND WORKSHOP PROCEDURES. PLEASE SEE BELOW FOR DETAILS.**

## **CONTACT INFORMATION**

Those requiring further information regarding this meeting notice may contact Matt Dias, Executive Officer, State Board of Forestry and Fire Protection, P.O. Box 944246, Sacramento, CA, 94244-2460, (916) 653-8007. This meeting notice is also available in electronic format at: [Board Meeting Agendas and Schedules](http://bof.fire.ca.gov/business/meeting-agendas-and-annual-schedules/) (<http://bof.fire.ca.gov/business/meeting-agendas-and-annual-schedules/>). For meeting materials and register for webinars, go to: [the Board's Website](http://bof.fire.ca.gov) (<http://bof.fire.ca.gov>).

## **GoToWebinar**

For the March 22, 2021 Full Board meeting, GoToWebinar.com will be used to conduct the meetings over the Internet. Pursuant to Executive Order N-29-20, Board Members will be participating

remotely. The public may observe, provide public comment during the public comment periods, and otherwise observe remotely in accordance with Bagley-Keene Open Meetings Act as described below. If the GoToWebinar teleconference is interrupted or terminated for any reason and cannot be restored quickly and without the loss of attendees and participating members, the meeting will be terminated and rescheduled. As stated on the Meeting Agenda, Board staff will address teleconference participants prior to normal Board business to provide guidance on meeting format and stakeholder participation via teleconference. **It is highly recommended that all GoToWebinar participants utilize either a landline or mobile phone for audio connection to assure the best connection and experience during GoToWebinar broadcasts.**

**Submitting A Comment:** During the meeting, all participants will be muted by the meeting organizer. Participants will have an option to submit a comment, either by writing your comment or by directly addressing the members verbally. To submit a written comment, type the text of the comment in the “Questions” pane of the GoToWebinar interface. To submit a comment by verbally addressing the members, select the “Raise Hand” icon on the left-hand side of the GoToWebinar interface. The meeting organizer will call you by name and unmute you so you can address the Board or Committee members. If you are commenting verbally, please be sure to unmute your phone or device. An example image of the GoToWebinar interface, with the “Raise Hand” icon and “Questions” pane in bold, is in Figure 1 at the end of this agenda. If your comment relates to a particular agenda item, please indicate your request to comment at the beginning of or during the consideration of that agenda item in order to ensure comments relate to the particular agenda item being discussed. If your comment relates to a topic within the Board’s jurisdiction and is not otherwise on the agenda, please indicate your request to comment during the Public Forum period, which will occur at the end of the meeting. The meeting organizer will manage the queue of comments. In addition, please see the section on Submission of Written Materials for information on submitting other written materials.

Audio recordings of the full Board meeting may be preserved and available on the Board’s website. Due to space limitations on its servers, the Board does not preserve video recordings of its Board meetings and/or audio recordings of its committee meetings or workshops.

### **PERSONS WITH DISABILITIES**

Pursuant to the Americans with Disabilities Act, individuals who, because of a disability, need special assistance to observe and participate in a State Board of Forestry and Fire Protection or a committee meeting may request assistance by sending an email to Matt Dias, Executive Officer, at [matt.dias@bof.ca.gov](mailto:matt.dias@bof.ca.gov) or by calling (916) 653-8007. Requests should be made one week in advance whenever possible. Upon receipt of a request for reasonable modification or accommodation from individuals with disabilities, the Board will swiftly resolve the request consistent with the Americans with Disabilities Act.

### **SUBMISSION OF WRITTEN MATERIALS**

The public is encouraged to comment on any item on the agenda. The Board may accept written materials as public comment on agenda items if feasible and if received prior to the deadline below. However, to ensure a public comment is considered by the Board during the discussion of the agenda item, please attend the meeting and provide the comment directly to the Board, or if the meeting is only being held telephonically or otherwise electronically, please register for the meeting and provide your comment in accordance with the instructions included herein. You may submit your comments by one of the following methods (only one is necessary):

**E-mail:** [publiccomments@bof.ca.gov](mailto:publiccomments@bof.ca.gov)

**Fax:** (916) 653-0989

**U.S. mail:** Board of Forestry and Fire  
Protection

PO Box 944246

Sacramento, CA 94244-2460

**All written materials shall be due no later than 12:00 p.m. on March 17, 2021 unless there is a date specified on a specific hearing notice pursuant to the Administrative Procedures Act (Chapter 3.5 (commencing with § 11340), Part 1, Division 3, Title 2, of the Government Code). Timely submittal of written materials provides Board staff and Board members the opportunity to familiarize themselves with content of written documents. Note that depending on the volume of written materials received, Board staff and Board members may not be able to review all materials received prior to the public meeting. Written materials received after the deadline above will not be considered. Written materials submitted may be posted online by Board staff to allow for public inspection. All written materials submitted will be considered part of the public record. To ensure comments and other materials submitted comply with the Board's website posting requirements, please provide all comments and materials in a format that satisfies the Americans with Disabilities Act (ADA) and applicable Web Content Accessibility Guidelines (WCAG). Comments and materials that do not satisfy these requirements will be accepted, but will not be posted to the Board's website.**

#### **SPEAKING AT THE FULL BOARD MEETING**

If you wish to speak on an agenda item, please see the section above titled "Submitting A Comment." If you wish to speak on a non-agenda item within the Board's jurisdiction during the Public Forum period of the Board meeting, please see the Public Forum section and Submitting A Comment section of this agenda.

- Individuals with a shared position are encouraged to select a spokesperson for their group.
- Individuals who sign up by the deadline will have a maximum of three minutes to speak.
- The three-minute speaking time may be amended by the Chair, depending on the number of speakers. A speaker may not cede time to another speaker. The total amount of time to be allotted to a comment period is based upon the number of those wishing to comment, and will be announced by the Chair prior to the beginning of the comment period.
- The order of speakers will generally be based on random selection, but public officials may be taken out of order.
- The Chair retains the right to stop any speaker who raises an issue that is not under the Board's jurisdiction.
- Speakers may provide written copies of their own comments to the Board meeting for distribution to the Members of the Board. Please see the Submission of Written Materials section above.
- The Board retains the right to remove disruptive attendees from the Board meeting
- The Board reserves the right to override the above rules in case of emergency or other unforeseen circumstances.

## **WHEN WILL MY AGENDA ITEM BE HEARD?**

The Board begins each session at the time listed on the Meeting Notice and generally considers each agenda item in the sequence listed; however, the Board may take any non-hearing agenda item out of order as time permits. The Board may also act on recommendations by its committees on items listed in their respective agendas, including recommendations for notice of rulemaking.

## **VISUAL PRESENTATIONS**

PowerPoint presentations must be provided via electronic mail to [publiccomments@bof.ca.gov](mailto:publiccomments@bof.ca.gov) no later 12:00 pm the Thursday prior to the Board Meeting. **All presentations are considered part of the public record.** All electronic formats must be Windows PC compatible. Please provide all materials in a format that satisfies the Americans with Disabilities Act (ADA) and applicable Web Content Accessibility Guidelines (WCAG) in accordance with the Board's policies to allow posting to the Board's website. Materials that do not satisfy these requirements will be accepted, but will not be posted to the Board's website.

**Figure 1. Participant View of GoToWebinar interface.** To submit a verbal comment, select the “Raise Hand” icon - it is circled below. To submit a written comment, type your comment in the “Questions” pane – it is in a bold box in the graphic below.

